7200-R Section 8, Automatic Logoff

Campbell County School District will maintain procedures for automatic logoff of systems containing confidential information after a period of inactivity. The length of time a user is allowed to stay logged on while idle will depend on the sensitivity of the information accessible from that computer and the relative security of the environment where the system is located. All users who have access to confidential information will be required to have all devices set for automatic logoff after fifteen minutes of inactivity on that device.

District technology departments will periodically inspect systems to ensure the automatic session logoff capability is configured correctly.

The District will implement electronic procedures that terminate an electronic session after a predetermined time of inactivity through domain controls or device set up.

This regulation applies to all systems, network, and applications; as well as all facilities which process, store, or transmit confidential information.